



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1. Name of the Institution

GOPALPUR COLLEGE GOPALPUR
BALASORE

- Name of the Head of the institution **PROF RAMAKANTA SAHU**
- Designation **PRINCIPAL**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **06788237734**
- Mobile No: **9937939231**
- Registered e-mail **gcb1s1978@gmail.com**
- Alternate e-mail **gdcbls1987@gmail.com**
- Address **AT/PO GOPALPUR DIST BALASORE PIN
756044**
- City/Town **BALASORE**
- State/UT **ODISHA**
- Pin Code **756044**

2. Institutional status

- Affiliated / Constitution Colleges **Affiliated**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **Grants-in aid**
- Name of the Affiliating University **FAKIR MOHAN UNIVERSITY VYASA
VIHAR BALASORE**
- Name of the IQAC Coordinator **DR ABHAY KUMAR MOHANTY**
- Phone No. **06788237734**
- Alternate phone No. **9938082937**
- Mobile **6372300208**
- IQAC e-mail address **iqacgc2012@gmail.com**
- Alternate e-mail address **gdcbls1987@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year)) <http://gopalpurcollege.in/UGC/AQAR-2020-21.pdf>

4. Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <http://www.gopalpurcollege.in/UGC/ACADEMIC%20CALENDER....2021-22.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	66.00	2007	31/03/2007	31/03/2012
Cycle 2	B+	2.69	2021	26/09/2021	26/09/2026

6. Date of Establishment of IQAC **15/07/2012**

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NA	NA	NA	NA	NIL

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of [View File](#)

IQAC

9.No. of IQAC meetings held during the year 01

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

To apply for RUSA fund Unnata Bharat Jyojona to be implemented in specific village. Take initiation to open PG Course Suggestion to increase seats in UG Course Initiation for e-office

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Increase of Honours seats	Economics - Increased to 24 from 16 Seats, Pol. Sc- Increased to 24 from 16 Seats, Education -Increased to 24 from 16 Seats, History Increased to 24 from 16 Seats, Odia Increased to 24 from 16 Seats, Home Sc-Increased to 16 from 08 Seats, English-Increased to 16 from 08 Seats, Sociology-Increased to 16 from 08 Seats,
Applying for Govt. Grant including RUSA Funds	Applied but not yet received
Applied for New Honours	Mathematics Honours-16 Seats, Computer Science-16 Seats

13. Whether the AQAR was placed before statutory body? No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	GOPALPUR COLLEGE GOPALPUR BALASORE
• Name of the Head of the institution	PROF RAMAKANTA SAHU
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• Location	Rural
• Financial Status	Grants-in aid
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• IQAC e-mail address	iqacgc2012@gmail.com				
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4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.gopalpurcollege.in/UGC/ACADEMIC%20CALENDER.....2021-22.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	66.00	2007	31/03/2007	31/03/2012
Cycle 2	B+	2.69	2021	26/09/2021	26/09/2026
6.Date of Establishment of IQAC			15/07/2012		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NA	NA	NA	NA	NIL	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			01		

<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
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13. Whether the AQAR was placed before statutory body?	No	

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021	21/09/2022

15. Multidisciplinary / interdisciplinary

1. Vision / Plan of Institution :

a) In view of adopting NEP-2020, the Principal's office has notified the Academic Council to moderate the institutional vision and mission rightly pertaining to multidisciplinary and interdisciplinary approach in courses as deserves in new policy of Education. The proposed plan and policy deserves to make the courses effective for absorbing the educated mass in various professions and vocations.

b) The Academic Council has framed a sketch to integrate the new courses mingling humanities with science keeping attention to STEM courses such as environmental Economics, Agricultural Mathematics, Physical Astronomy, Architectural Geometry, Chemical Housekeeping, Engineering, Linguistics, Bio-Geometry, Geo-Politics Management, Marine Business Autonomy, Educational Psychology and Managerial Skills, Artificial Brain Memory Language Program, Socio Semantic Arithmetic, Industrial Chemistry, Geo-Physics, Mensuration, Classic Health Science, Legal-Ethical-Moral Science.

c.) The flexibility of curriculum has been planned for allowing credit based courses in various programs with fieldwork. Community engagement, environmental approach, value based units and project works in almost all programs.

d) The institution promise free entry and exit on willness access of the students allowing them to gain experience, training, allied courses, vocation or profession, internship, fellowship job, services and assistance to chose their career and come our as multi-talent suiting to new opportunity to be more effortfull

in engagement and self-employment.

e) The research coordination committee of the college also expands its idea to take up multidisciplinary and interdisciplinary trends in their dissertation seeking to solve most burning problems, pressing issues and challenges to our society. The practical component of the courses also facilitates to send its students from classroom to ground zero audit and gaining knowledge from mass.

f) The college has also adopted some good practices like organizing seminars on multidisciplinary and interdisciplinary topics. The student of specific subjects attends classes in common interest, field study, visit to places for sample collection and work in team. They are engaged in the study of plants and animal behavior, working with gadgets and systems.

16.Academic bank of credits (ABC):

The students are to be facilitated to chose their own learning path and learning potential of academic excellences for the reason they have to shift from one institution to another institution or enroll themselves for multiple degrees at time. So they need to deposit their credential in academic bank of credits for formulation of compound degree of all credits.

(b) The multiple degree certificate can certify their unique credit or combination of degrees for the college has taken initiatives to affiliate our college into academic bank of credits via National Academic Depository (transfer, accumulate and login to Digilocker for redemption of credits.

(c). The college is planning for seamless collaboration and internationalization of joint degree between Indian universities and institute of repute for the same. The Academic Council of the college after their meeting asked each senior-most teacher of the Department to prepare a plan for collaboration for offering their courses jointly with our UG courses.

(d) A workshop of new National framework for designing courses by granting colleges has been met and idea about preparation of reading materials, assignments, practical experiments, and field study and assessment procedure has been transmitted to faculties. They are instructed to sit together with all of the faculty members of their department to draft a note of courses keeping in mind of employability and engagement of educated youth. The

process will take impetus when the university ceases to be course designers.

(e) The institution has been imparting some add-on courses in consonance with normal courses of students provide them extra knowledge and experience. Moreover, the students also take some computer courses in other institutions or working office and entrepreneurship to gain experience and study support.

17.Skill development:

a) Education is meant for empowerment and gaining efficiency to accommodate oneself in certain profession and vocation. Therefore, the practical knowledge and soft skills are essential that the college in alignment with National skill, qualifications, framework desires to redesign their common courses to be vacation/profession oriented.

(b) The multi-disciplinary and inter-disciplinary approach to courses will cater integration into mainstream education. The applicability of education in practical life and living shall be given priority that education cannot be delinked from vocation or necessity of life. So, the infusion of scientific knowledge into the courses of Humanities disciplines such as Agricultural Mathematics, environmental economics, Architectural Geometry, Linguistics, Bio Geometry, Classic Health Science, Socio-Semantic Arithmetic, and Artificial Brain Memory Language Programme etc. will boost skill development of learners.

c) The course in Ethics and Values already adopted in Under Graduate courses has been providing value-based education and positive attitude on humanistic, ethical, constitutional and universal moral values such as truth, righteousness, peace, love, non-violence, scientific temper, citizenship values and life skills.

(d) I) The institution has framed add-on programmes concentrating on vocational courses like Agricultural Earning, Old Indian Values, Computer Application, computation of GST and Income Tax, Yoga Therapy, Bamboo Handicraft, Business Arithmetic, Public Speaking, fashion designing and folk dances etc that the student offering degree courses shall have to opt one of them with their core-courses.

(ii) The institution shall engage, recruit and require the required industrial experts, skilled experts and master craft

trainers to overcome the gap of trained faculty to take up vocational programme.

(iii) The institution will make provision to offer vocational education in old/blended/on-campus modular mode by using e-teaching devices, recording the teaching of experts and sources of national and international importance.

(iv) The National Skill Development Corporation (NSDC), when notifying its guidelines to our institution, we will proceed to update the portal of students Enrolment, skill mapping and certification.

v) Skill development courses has been planned to attach the same to the students' core courses according to the flexibility of their choice. The same will be provided in the classroom as well as distant mode.

(e) The institution has already implemented certain vocational add-on courses in which subject experts are engaged from outsourcing mode. The students gain practical knowledge by visiting field of work.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

(Teaching in Indian language, culture using online courses)

1. The Institution has already implemented add-on programs like old Indian values, teaching of Bahagavat Gita in personality enrichment and Yoga Therapy to make the students aware of the cultural trends, practice and tradition of our nation. The courses of literature, sociology and ethics also provide such knowledge to same extent.
2. Faculties are all providing lesson delivery in mother tongue as well as in English that they are encouraged and training of the teachers so arranged by expert academicians.
3. The courses in Arts, Science and Commerce streams such as Humanities, Language, Business Management, Physical and Biological Science are taught in bi-lingual method clarifying the doubt of the learners when pointed out.
4. The institution has already been imparting Under Graduate course in Sanskrit, Hindi and Odia. The tradition to upkeep to study of Paali, Prakrit, Tribal language has been

planned and steps taken to make our standard to learn such languages by arranging extra classes. The students are encouraged to continue the survey started on Indian Folk Culture, heritage of country's liberation, art, architecture and belief.

5. The students of the institution are guided to get up knowledge about Indian culture, festivals, practice and heritage by joining the online classes, youtube classes, Googlemeet, online classes by providing weblink etc.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

a) The institution is striving to revise and adopt outcome based education by remodeling its curriculum. The Academic Council has been planning to set up life formation/ model courses to be infused in the academic contents.

b) The facilities of various Departments are trained to bring out the practical application of their courses in actual life and living of learners. The college also provide funding for on-site visit, knowledge trips and field work to grasp the grassroots level knowledge and application of their learning into life.

c) The students are being taken in survey, social awareness programme, field visit, sharing the actual living experience of rural people. Thus they grasp the actual condition of the society and social needs. They are also engaged in various audits like environment, learning standard, living standard etc. by which they gain practical knowledge and think up to discover problem solution.

20.Distance education/online education:

a) The traditional mode of classroom learning is now no way fruitful. The students are encouraged for getting information from various sources. Distance learning system is open to all online mode. The students are given opportunity to search the possible sources of learning from e-content and e-Lecture. They are prescribed to listen recorded lecture of renowned professors, technicians, scientists and industrial experts. Moreover, online classes on Youtube, Googlemeet, Google Classroom etc are provided when they are staying at home. Smart classes and smart phone are used for providing motivational learning skills and vocational education.

b) The updated laboratories, language lab, computer lab, incubation centre, start-up projects and smart class operation in

our institution help the students to experiment, observe and plan their value of learning. The MOUs signed with university, Institution, farms, Industries and NGOs also give better scope to students for blending learning system. In order to allow multiple entries and exit to its enrolled students under NEP 2020, the Distance Education/Online Education has become most essential. The college is planning to open a branch of Distance Education where the recorded lectures, study material and class notes will be provided to the students on Distance and Online mode. The students can get more learning information staying away from classrooms.

Extended Profile

1.Programme

1.1	317
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	675
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	99
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	219
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	29
File Description	Documents
Data Template	View File
3.2 Number of Sanctioned posts during the year	43
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	38
4.2 Total expenditure excluding salary during the year (INR in lakhs)	8176623
4.3 Total number of computers on campus for academic purposes	43

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curriculum delivery to students is well planned and properly documented in different disciplines and departments of Gopalpur College, Gopalpur, Balasore in the District of Balasore, Odisha. The faculties are allotted specific portions of courses and they plan how to deliver the lessons to students. They maintained

lesson plan records, Progress of lesson delivery and prepare lesson notes in their Register as to time scheme notified in Academic Calendar. The affiliated University State Government's of Higher Education Department as well as University Grants Commission supply tips and guideline for preparing Academic Calendar of the college. The teachers use smart class, teaching aids, non-verbal aids to make their lessons lively and interesting to students. The students are made aware of their courses, examination schedule, pattern of questions and projects etc. in their induction classes. In CBCS courses and semester pattern of Examinations they are guided course coverage and personal preparation. They are encouraged to attend seminars, present papers, joining study tour, project work, visit the places of learning and practical experiments. The inter-related Departments arrange multi-disciplinary seminar, workshop and symposium for the benefit and credit of the students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://gopalpurcollege.in/UGC/1.1.1%20Additional%20Documents.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic Calendar is prepared at outset of every Academic year that both teachers and students are made aware of time scheduled for completion of courses, examination scheduled and publication their result etc. The students are guided to take notes of their courses clear off unit tests, Internal Examination. They also attended teacher wise and paper wise department assessments and their mistakes are pointed out for modification of their learning quality. Moreover, the departmental scheduled has been provided to students attend remedial as well as doubt clearing classes. The advance courses, reference sources and e-teaching sources are also available to advanced Learners and interested students. The students offering courses of Practical component are to complete related experiments, survey, tests and assessments by themselves under supervision and guidance of teacher and laboratory technicians called Demonstrators. The final year students prepare project work under guidance of senior teachers and present their finding of research before assessors. They are cross examined with questionnaire to test their depth of learning. The students are

marshaled with going on study trip, attending seminar, interdisciplinary course, workshop and inter college academic programme.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://www.gopalpurcollege.in/UGC/ACADEMIC%20CALENDER.....2021-22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

15

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

40

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

46

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The traditional courses on stream knowledge and discipline orientation have been change into multi-disciplinary approach. A

graduate needs to be responsible, aware, active and sensitive to modern approaches. In order to keep tune to international learning system the Universities have revised their syllabus to include professional Ethics, Gender Issue, Human Values, Co-operation and Co-existence, Environmental knowledge and sustainability. The Under Graduate courses in affiliating Fakir Mohan University have been designed including afore said courses in different Honours level education in Arts, Science, Commerce disciplines. The topics such as Human Right, Duties of Citizen, Social Adjustment, Economic Rights, Democratic previliges, moral support, Guidance and mentoring, Women Rights, Gender Issues, Climate Change, Sustaining Earth, Environment Protection Global Issues, Globalization, Cosmopolitanism, Cross-board issues, leadership quality and corporate laws etc. are adopted in the present day syllabus that boosts super psyche advanced outlook and progressive mind.

Moreover, the Add-on programmes introduced in support of additional knowledge than normal courses mostly concentrates on professional ethics, learning and earning, global awareness, Socialization and traditional values. The best practices adopted in departments as well as in college also improves such learning contents.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

15

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

178

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://www.gopalpurcollege.in/UGC/FEEDBACK%20REPORT.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

256

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

8

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Teachers are the best assessor of student's strength and weakness during the teaching learning programme. They can diagnose the underlying causes of weakness of slow learners and provides remedial measure for their progression and side by side they can also provide special programme for the gifted learner for their enrichment.

Techniques to improve the standard of slow Learners

- Teachers become the mental doctor and read the mind of slow learner.
- They keep patience and grace for identifying causes of weakness.
- They provide remedial measure in groups and personally.
- They provide special attention and care for their improvement.
- They group discussions and co-operative learning.
- They use activities, techniques and practices to eliminate weaknesses or deficiencies of slow learners.
- They give more focus on Audio and Visual Materials.
- They Provide Peer Tutors for Students needing Remediation.

Strategies to improve the standard of Advanced Learners

- Teachers assign Independent projects on the basis of ability level.
- They encourage creativity and original thinking among gifted students.
- They motivate them to explore ways of connecting unrelated issues in creative ways.
- They provide guidance to prepare for higher level of achievement.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
675	29

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

A student-centered approach varies greatly from the traditional teacher-centered instructional model. In a student-centered approach to learning, classrooms move from direct instruction to a more community-driven environment. It supports student empowerment, conversations, critical thinking skills, independence and problem-solving techniques. In student-centered classrooms, the change begins with the teacher. Student-centered learning strategies involve students in the overall planning process, implementation and assessments. The following steps are taken for enhancing skills and experience of the students.

- Student questions, ideas and analysis are highlighted and fostered.
- They are encouraged to prepare seminar papers and present them with the help of guide teachers.
- Students are engaged in various components of a lesson like Field visits and excursions, case studies, group projects and research projects among others.
- Students visit societies and different institutions for preparing social surveys, projects, and field trips.
- Students sing local traditional songs and explain them.
- Students are encouraged to compose poems and songs.
- Students engage in Participatory discussion about a topic of their interest.
- Students write their ideas for wall magazine and college

magazine.

- They participate games, sports symposium, workshop, webinar and literary activities.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

It is the time for the students to learn and master the latest technologies. College uses Information and Communication Technology (ICT) in education to support, enhance and optimize the delivery of education. Most of the faculty use interactive methods for teaching. The major emphasis is on classroom interaction in terms of research paper presentations, seminars, debates, group discussions, assignments, quiz/tests/viva and laboratory work. Teachers use various ICT tools for conducting workshops, conduct tests and for lecture delivery. Recording of video lectures is made available to students for long term Learning and future use. Students are counseled with the help of Zoom or Google meet applications. Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors. They are also equipped by digital library, online search engines and websites to prepare effective presentations. Other important activities such as Project presentation, Debates, Group discussions, Mentoring, PTA meet also conducted online through Google meet or Zoom platforms for quality teaching learning process.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

29

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

43

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

347

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment is done in a transparent way. Our college provides information to all students for internal assessment of examination during orientation programme at the time of first semester. Every faculty member prepares lesson plan and discusses with student in first lecture of each subject. On the basis of Academic Calendar, Dates for the internal Examinations are notified by the Exam cell of College at least one week in advance. Internal Examinations are conducted by the college to evaluate student performance of theory and practical. According to the academic calendar, a student has to appear in 4-unit test and 1-terminal examinations in each subject. According to the academic calendar, a teacher takes unit test, which may be in the form of written test. The marks of unit test are shown in the classrooms and each student is asked about its performance. They observe their test copies. Record of obtained mark is written in register. The test copy of one student is allowed to interchange for observation to other student during the time of distribution of the answer-sheet in the class rooms. In between unit test and internal test, seminars, group discussions, quizzes etc activities are also conducted.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

An efficient mechanism to deal with examination related grievances has been made by the institution. The college follows strictly the guidelines and rules issued by the university while conducting internal examination. The teacher distributes evaluated answer scripts to students and any clarifications or grievances are addressed by the students. If any discrepancy like mistakes in question paper, mark allocation, correction is noticed by the students, the concerned teacher resolves the discrepancy and the necessary corrections are made. If a student is not satisfied with the marks awarded even after resolved by the teacher then s/he may represent the same to the HOD concerned. All such representations are taken positively and are reassessed by another teacher if necessary. Parents are informed about their ward's performance through SMS. Students are counseled by the faculty mentor and remedial classes are conducted for students who have failed in the examinations. Retest for the Internal Assessment are conducted for Students who remain absent for internal exams due to genuine reason.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The following mechanism is followed by the institution to communicate the students performance and learning outcomes to the teachers and students.

- Copy of the Syllabi is available in the department for reference for students and Faculty.
- Course outcomes and programme outcomes are described to the first year students at the commencement of the programme.
- Learning Outcomes of the Programs and Courses are discussed with students at the end of each topic of the study by the faculty.
- Learning Outcomes of the Programs and Courses are observed and measured periodically.
- The Students are provided scheme, Academic calendar and counseling for attainment of Course outcomes and programme outcomes towards end of each semester.

- Soft Copy of Curriculum and Learning Outcomes of Programmes and Courses are provided to the respective departments.
- The importance of the learning outcomes is communicated to the teachers in every Staff / IQAC Meeting.

The students are also communicated about the Programme outcomes, Programme Specific Outcomes and Course outcomes through Tutorial Meetings.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Department has been following University and UGC guidelines to enhance revision and implement the course curriculum. The courses are providing theoretical and practical knowledge to the students. The course outcomes are measured through completion of syllabus, continuous evaluation, setting up of question paper, evaluation and result. The Heads of the Department and the teachers strive to complete the courses in time and in some cases extra classes are conducted for the low achiever students. The 75 percent of compulsory attendance to qualify for writing the examination of the courses is adhered to ensure students participation in the class. The continuous evaluation is done through tests, written assignments, presentation of papers, field work and so on. The end semester examination of every course is based on written examination of three hours.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

149

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://gopalpurcollege.in/UGC/2.7.1%20SSS%20SURVEY.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

15

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

1

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The NSS programme aims to instilling the idea of social welfare in students, and to provide service to society without bias. NSS volunteers work to ensure that everyone who is needy gets help to enhance their standard of living and lead a life of dignity. Now-a-days Society is such that education cannot be confined to class room but it needs to be expanded beyond the class rooms. Word, work and attitude develop patriotism & holistic feeling and attitude towards society.

N.S.S. Programmes :

The NSS unit of this college observes of NSS Day with 85 students. International Yoga Day observed with 80 participants, World's AIDS Day with 75 students, Human Rights Day, International Women's Day, National Youth Day, Winter Special Camp, Campus Cleaning Programme, Vana Matsava, Mass Plantation, Voter Awareness Programme etc are observed.

Youth Red Cross Activities :

International Yoga Day & World's AIDS Day, National Youth Day, World No Tobacco Day was celebrated.

Swachhata Camps :

The N.S.S. Unit Organized Swachhata Pakhwada and beautification of College Campus along with Swachha Bharat Abhiyan of the Local N.G.O. with whom college had MOU.

File Description	Documents
Paste link for additional information	http://www.gopalpurcollege.in/UGC/Extension%20Activities-2021-22.docx
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

16

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

921

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The existing physical infrastructure of the institution plays a vital role in the seamless functioning of the academic and administrative activities from 10.0 A.M. to 5.00 P.M. The college has a campus of 13.6 acres in which there is a huge tank. This tank is used as a natural laboratory for the Add-on Programme on pisciculture, for rain water harvesting and for water sports activities such as swimming and all. The institution has developed lush green woodland in one side, an orchard in another side of the tank. The college possesses one Ornamental Garden, one Medicinal Plant Garden, one front Garden, other green patches.

The college possess as many as 5 general classrooms, sixteen departmental classrooms, six laboratories, dark room SAMS Laboratories, incubation centre, computer laboratory, Network Resource Centre-cum-Language Laboratory one each, two Smart Classrooms, NSS, YRC office, different students supporting sections, a women's Hostel. A Meeting Hall of Internal Quality Assurance Cell An Auditorium, outer pandal, Student Common Room, Gymnasium, Staff Recreation Room, a strong room for question papers, College Canteen,.

The Central Library (partially automated) with reading room and digital book searching function from 10:00A.M. to 5:00 P.M. The library has 10294 text books and 4196 reference books.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has its own playground inside the campus measuring 110 metres. Length and 55 meters width. It accommodates football field, cricket pitch , volley ball court , kabadi, khokho and tracks for athletic events. Annual Athletic Meet is conducted and the students both boy and girls athletes take part in track and field events, summing race in college tank. The student aspirants of Defence Services and Police Force practice physical exercise on the college playground in the morning and afternoon. There exists Basket Ball court in the campus. Yoga classes are conducted with the help of the Prashikshyaks of Vivekananda Yogakendra

The college gives priority to physical education, sports culture, innovation and creativity among the learners. So, it conducts a wide variety of fun fair, athletic meet, cultural competitions and tournaments. The college provides scope to students participating in physical education, innovative practices, creative writing, acting, anchoring, painting and story writing etc. They participate in Quiz Competition, debate, discussion, song, dance and drama. The winners and successful participants are amply awarded. The college possesses auditorium and outer stage for the show of cultural events.

But this year due to COVID-19, no activity has been done.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

19

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

10

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

81.76623

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library of the college caters the need of its entire student population, teaching and non-teaching staff. The Central Library is of the size 120 feet length and 25 feet breadth and it contains 10294 number text books and 4196 number of reference books. Moreover, the library possesses 12 number of journals and 62 of periodicals. A digital library also works in the Central Library with 1910 downloaded free e-books and 235 e- journals. The library possesses some rare books like Encyclopaedia of Britannica (32 volumes) 'Purnachandra Bhasakosa' (from Vol-1 to 5), Science Dictionary, Sanskrit Dictionary , Thesaurus and Legal Dictionary . The Staff Publication section and New Arrival section are displayed for boosting interest in publication and reading the

latest editions. The Central Library of the college is partially automated. Library Edmin Software 2.0 version has been operating from 2018-19 academic session.

The students are cautioned not to mishandle the books and to return the same within the due dates. They take reprographic copies at nominal cost. The students are also issued Catalogue of books question banks and University Model Questions for their reference.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.53142

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

21

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college procured total 37 computers and 1 laptop, scanner, printers, Barcode Detector to use in classrooms, laboratories, Computer Lab., smart classes, auditorium, office, Network Resource Centre-cum-Language Laboratory, other support services and Biometrics attendance. Science departments are given computers. Two Smart class are available for online teaching.

As there is no provision to recruit an IT Teacher at present , the college has made MOU with NICET and Lakshya Academic, Gopalpur to provide computer education to the interested students of the college in Diploma in Computer Application (DCA) , Post Graduate Diploma in Computer Application (PGDCA) at a negotiable rate of course fee.

Online Admission and Examination through SAMS is made. The employee's database named Personal Information Management System (PIMS) and Human Resource Management System (HRMS) is maintained to keep up records of employees of the college and maintenance of Personal Appraisal Report (PAR). Salary and pension is paid through HRMS. The college submits updated data in the All India Survey of Higher Education (AISHE) reports. Moreover, the college website <http://www.gopalpurcollege.in> provides all information about opportunities available to the public and learners of the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

43

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

61.06127

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Science Block , Humanities Block , General Block , Student Welfare Block -cum-Central Office remain open and function working hour from 10 A.M. to 5 P.M. as per norm, time table or office schedule. Every practical class continues for three consecutive periods. The proctorial classes for a group of maximum 24 students are arranged to counsel the students about their academic and personal difficulties with regular Unit Test and Mid-term Test. The college has signed Annual Maintenance Contract (AMC) with ST web solution, and Mama Computers, Padhuapada, Balasore for computer maintenance such as loading of anti-virus, cartridge filling and repairing computers.

The teacher takes utmost care to complete their lesson work. They prepare lesson plan at the beginning of academic sessions consulting Academic Calendar. The Central library opens at 10A.M. and Closes at 5P.M. to cater the needs of stakeholders. The sports complex of the college consists of Gymnasium, College Playground and so on that issue Game materials by depositing their identity cards and signing issue register and are punishable for mishandle. The college Canteen provides food at nominal cost. The ladies hostel caters the need of distant girls student.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

396

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

6

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

25

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Gopalpur College, Gopalpur, Balasore facilitates the students in various angles such as participation in Seminars, Workshops, Voluntary works and other Co-curricular activities. The college ensure student's achievements by giving them opportunities to take part in Seminars, Papers presentation, Quiz contest, Debate Competition, Essay Competition, acting, dance, drawing painting, anchoring and provide them a platform for exposing their inborn talents. The YRC and NSS wings organize regular health check up programme and blood donation camps as a mark of Social Service. The student volunteer of NSS and YRC take a lead role in these camps. Besides these co-curricular activities, the students of Eco-Club and Sabuja Bahini help in plantation and Green Audit programme. In swachhata camps, the students participate in cleanliness works for awareness programme the student volunteers lead the rally Road show and parades.

The students representation o the Editorial Board of college Magazine put forth his views before the Editorial Board. As per statutory provisions, the student securing highest marks in 4th Semester Examination in nominated as student's representative to IQAC. The Secretaries of students' Common Rooms regularly review the hygienic and healthy conditions of toilets and recreation rooms.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Gopalpur College, Gopalpur, Balasore has a registered Alumni / Alumna Association since 2006 vide F.M. University Letter No. 3063 (60) dated 24.09.2003 and 3627 (66) dated: 11.11.2003, the General Body meeting of this association was first convened on Dt: 15.10.2006, the election was held for the post of the office bearers of Executive Council of the Association. As per respuention adopted, the Alumni Association was registered.

Every Alumni of the Association has been contributing both Physically and Financially to the mother Institution. The Alumni Association has been continuing to aid and assist the mother institution in academic, administration, cultural and financial matters.

The regular meetings of the Executive Council of the Association were done with President, Vice-President, Secretary, Joint Secretary, Treasurer, Executive Members as well as Advisory Body of the Association. At present eighty members of the college staffs belong to our alumni who play significant role in college development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year D. 1 Lakhs - 3Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

The vision of the college is well-settled in terms of academic pursuit and all round development the model incepted. It ensures to provide qualitative higher education to the children of backward class living in this coastal belt and to care for scientific approach to learning concepts and research. It plans to cater the needs students of socio, economic, political and cultural diversities to provide value-based quality education, power of exposure by improving their potency, context and communication skills through interaction, participation and quality education.

Mission:

The mission of the college is carried on to promote learning skills of students by facilitating them with quality teaching, self-study, library reading, search for knowledge, interaction, scientific experiment and data analysis. Moreover, the college

employs and invites talents, experts and professionals for dissemination of knowledge and experience it mobilize the learners to the practical field for observation , realization and conceptualize innovative ideas.

The representatives of the teaching staff in the Governing Body, Staff Council, Academic Council, the statutory bodies as well as various cells and committees c and Principal as its Ex-Officio Secretary ventilate the causes of utilities and functions of the college to them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The day to day affairs and administration of the college is managed of decentralization, participative management and democratic system. The Principal acts as executive head and the approving authority of all proposals initiated by various sections and departments. Before, before the same is placed for his approval, it is initiated, Checked examined and modified by the concerned officials to make the decision flaw-free. The Admission, Examination, Accounts, Bill, Scholarship , Establishment , UGC , Sports , Cultural and Extension Work segments or any section initiate step for decision in form of an official note which is examined by the sectional officers and Head Clerk who verify the same and endorse the official process along with findings rectification and remark.

As the Principal is the final authority to execute the orders he modifies the list of annual assignment and distribution of charges to the teaching and non-teaching staff to carry on various administrative, academic, financial , co-curricular, and establishment works of the college. In order to expedite the academic, administrative and accounts matters effectively, the assignment of the duties to Academic Bursar, Administrative Bursar and Accounts Bursar is given to senior most Teaching staff to assist the Principal in regular administration.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The output of an establishment depends on strategic plan and effective deployment of its human resource. The charges of different assignments are given to each individual employee as to their proficiencies and attitude. In academic, administrative, curricular, extra-curricular, support services, extensive activities, committees, cells, sections and representation excluding their normal teaching and official works. Their deployment in various sectional and extra-mural activities is also supervised and reviewed by the Governing Body, the Regional Director and the Principal of the college.

One instance of effective employment of its workers is supervision team. Such team is formed by the Principal from among young experienced employees to supervise various activities conducted by the supporting agencies. They are given free entry to see proper working of programs, construction work, extension activities, seminar, and workshop, sitting arrangement, cultural show, competition training and awareness program. They are to maintain discipline, solve dissension and avoid evil attitude and cement unity, integrity and sincerity of the workers on duty. They also provide aid and advise to the principal for proper planning and framing rules. The supervision team is an innovative idea to marshal the work assignment.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Gopalpur College is governed by the rules framed by the State Government. Its internal administration and governance is carried on a pyramidal structure.

At the apex, Higher Education Department headed by its Principal Secretary and sub-ordinate officers works as supreme tribunal to administrative, academic, financial and allied functions of the institution. Government resolutions, guidelines, directives, orders for academic, management of students, scholarships, academic calendar, modalities, approval of appointments, release of salary, verification of records, training programs, award, posting and placement etc. are executed.

Governing Body

The approved Governing Body represents various sections of the society and makes policy to maintain finance, college land and property, recruitment, punishment, sanction of leave and developmental work. They also look into the suggestions of cells, committees, feedbacks and take steps on genuine cases.

Principal

The Principal is the Ex-Officio Secretary of the Governing Body and Executive Head of the Institution. All functions are executed under his direction and supervision. For all sectional works, the senior most teaching members act as Administrative Bursar, Account Bursar and Academic Bursar, to assist the principal in regular administration, assignments sometimes on advice of various cells, committees and staff council.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The teaching and non-teaching staff are the intellectual asset and real workers of the college for whom all faculties like recreation rooms, toilet, drinking water and accommodation facilities, 15 days casual leave, 13 days earned leave and 20 days medical leave as per Government guidelines. They are also granted maternity, paternity leave, extraordinary. and quarantine leave are also granted to them. The regular employees of the college are allowed to annual increment of salary and Dearness Allowances as admissible time to time. They also get benefit of promotion and placement to next senior grade as per rules. They are covered off the Provident Fund, Group Insurance and Pensional benefit. Their claim for sanction of Bank Loan is recommended for house building, children's study, daughters marriage or other personal benefits..

Moreover are Faculty Development Programs are facilitate to attend workshop , seminar and symposium as participants or Resource Persons, to attend Refresher Course , Summer Course , Orientation Programme , Course Work , Short term Teaching Promotional Programmes.. To give incentive for dedication to teaching work` The Best Teacher Award `has been incepted in the college since 2019.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal System is an annual self-assessment procedure to review employee's working effectiveness to reveal employee's character role and submit the employee's appreciation of achievement, performance rate, significant work, type of service rendered to the institution, on goodwill and pleasure of authorities. The regular employees belonging to class-I, class-II, and class-III posts submit Performance Appraisal Report (PAR) for assessment acceptance at higher authorities. The same report is submitted on Human Resource Management System (HRMS) portal managed by the Government to capitulate the entries of the annual performance particulars of both in numerical data and appreciation write-sheet. The statement shows coverage of courses and lesson work allotted to individual teacher, different curricular and extra-curricular responsibilities taken by him/her, research and publication, attendance on professional development programmes such as Workshop, Seminar, Refresher Course, and Orientation Programs etc. during the academic year. The performance Appraisal also covers the role of the employees towards the stakeholders, code of conduct at the place of work and their dealings with superior and sub-ordinate employees to be accepted by reporting and accepting authorities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Transparency in management of public funds is a primary responsibility for regular internal and external audits are done by the Audit Committee constituted by the Principal internally and the Chartered Firm Local Fund Audit, Balasore externally for the financial year 2021-22. All expenditure is made according to Budget provision approved by the President of Governing Body. The Internal Audit is done before the External Auditors resume their work. The audit of Financial implication is done on verification of approval sheets, Resolution, mode of transaction, stock verification, Cash Books entries.

The highlight of such Audit is given below :

Year

Budget allocated for infrastructure augmentation

Expenditure for infrastructure augmentation

Total expenditure excluding Salary

Expenditure on maintenace of academic facilities (excluding salary for human resources)

Date of Audit

2021-22

6269081.67

6106127

8176623

2070496

17.04.2022 to 22.04.2022

The External Audit has been done by the Chartered Firm under

direct supervision of District Local Fund Audit Office.

Financial Year

External Agency

Total Income

Total Expenditure

Date of Audit

2021-22

JTA & ASSOCIATES 327008E - Lead Auditor

43830726.39

39626817.48

28.10.2022 to 29.11.2022

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Finance is the backbone of institutional development; So, handled with proper care and planning. The funds of the college are generated from student's collection, land rent, donation and Government aid. Every income and expenditure is acknowledged with receipt voucher and money receipt. Expenditure is properly verified by the Accounts Bursar, Administrative Bursar and approved by the Principal. The payment is made through NEFT or Money transfer mode through Bank. All collections from students and doners are maintained in Daily Collection Register.

The Budget committee prepares Annual Budget taking priority of expenditure item wise and the proposed Budget is discussed in the Staff Council and put before the Governing Body for discussion and approval.

The funds sanctioned from the Government for infrastructure augmentation, laboratory improvement, and purchase of books etc. are utilized by quotation call. The emphasis is given on durability, Quality and technical up gradation file buying things.

The college gives more emphasis on optimal utilisation of funds for academic growth. The purchase of library books, study material, furnishing ICT Classes , incubation, innovation and organization of departmental seminars are given priority. In case of big sum expenditure the approval of the President of the Governing Body is accorded. The management of finance of the college is done carefully in a competent manner to maintain transparency, honesty and credibility of all.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The quality maintenance and upgradation in administrative and academic gadgets are the basic requirement for the growth of the institution plays a key role in this respect. It inculcates new spirits and culture among the students and set up institutional

values. Two of its practices are narrated here.

PRACTICE-1

The IQAC of this college has been reconstituted after the second cycle of accreditation as per NAAC guideline and function with new members. It has chalked-out a plan for its tenure/term for academic flourishment. It resolves to increase seats of continuing programs and open new subjects including self-financing vocational, professional, postgraduation courses. The steps for the same have already started and the college got the permission to increase seats in all continuing honours subjects excluding hindi and Sanskrit. However, new honors subject is in Mathematics and self-financing courses in B.Sc (Computer Science) has been introduced.

PRACTICE II

In view of introduction of NEP-2020, the IQAC focused on multi-disciplinary and inter-disciplinary approach in courses. Moreover, the MoUs are signed with the other institutions, professionals and farms to facilitate practical, experimental learning student and staff exchange.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC has determined quality parameter and benchmarks in academic and administrative aspects. So far as the initiatives of IQAC as post-accreditation initiatives concerned the teaching and learning process has been plan to improve. A three year plan has been formulated to give chance to all teachers undergoing faculties development courses. The college will focus on conducting seminar, webinar, workshop, conference and short-term courses for development of soft skills in teaching-learning methodology and pedagogic structure.

Another initiative taken by IQAC is continuous internal assessment

of students' learning. A plan has been formulated to keep eye on students' acquisition learning values. The steps for constant and continuous departmental assessment has been intimated to all concerned for recorded output that course outcomes can be assessed and reviewed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has adhered to the guideline of gender equity by giving equal opportunity and treatment to both boys and girl students. The college is committed to promoting the idea of gender sensitization among the students. Through students Women Empowerment Cell an Anti-ragging cell and conducting workshops,

seminars and poster exhibitions etc. The institution has also organized 'Self-defense training' for the girls students and take steps on the issues.

SAFETY AND SECURITY

- Strict implementation of Anti-Ragging measures and keeping the campus ragging free.
- Awareness campaigns on women safety and gender sensitivity through rallies and camps by NSS.
- Separate hostels are provided for girls with appropriate security arrangements.
- Security guards deployed at main gate to check entry of outsider.
- Anti-ragging undertaking at entry level of students.

COUNSELING

- Teacher mentors counsels the students regarding their psychological issues and suggest steps for solution.
- Councilors invited to address the students on gender problems.

COMMON ROOMS:

1. The college provides separate common rooms for boys and girls and also periodicals on the gender issues.
2. College canteen provide separate space for girls to avoid inconvenience during working hours.

File Description	Documents
Annual gender sensitization action plan	http://www.gopalpurcollege.in/UGC/Annual%20Gender%20Sensitization%20Action%20Plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://www.gopalpurcollege.in/UGC/Annual%20Gender%20Sensitization%20Action%20Plan.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy

B. Any 3 of the above

conservation measures Solar energy
 Biogas plant Wheeling to the Grid Sensor-
 based energy conservation Use of LED bulbs/
 power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college facilitates several techniques for the management of degradable and non-degradable waste. The primary focus is given to reduce, reuse and recycle the waste. The college management prohibits to use unhygienic products and containers. The college has dustbins to segregate the different waste like solid, biomedical, etc. Every day the waste is collected in bins and disposed to a place where it can be converted into manure.

Dustbins have are different places for solid waste management. The recycling of all these components is done at minimum cost and labour with adaptation of suitable techniques.

The waste materials such as plastic disposables, liquid waste and other things are again segregated and kept in storage then transported and finally sent for the treatment of the disposal.

For the personal protection, advice is given to use masks, eye covers, gloves and boots while handling the waste.

The college has signed MOU with Swatch Bharat Mission local unit and organized cleaning camps. Under this banner the utility of recycling the solid and biomedical waste has been elaborated. The NSS volunteers have also organized awareness programme for proper disposal of the waste in their adopted village called Bajipur.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **C. Any 2 of the above**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit **C. Any 2 of the above**

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.

B. Any 3 of the above

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college has taken efforts for providing an inclusive environment. The college organizes and conducts several activities

to build up a healthy environment for ethical, cultural, and spiritual values among the students and staff. The college believes in equality of all cultures and traditions. It is evident that students belonging to different castes, religions, regions are studying without any discrimination. Though our institution has diverse socio-cultural background and different linguistic, we do not have any disparity towards cultural, regional, linguistic, communal socio economic diversities, has been recorded so far. The college maintains tolerance, friendliness, harmony and parity among all the reason. The departments observes the welcome ceremony and address the new entrants and to convoke the pass outs.

The joint celebration of the cultural and regional festivals such as New-year's day, teacher's day, Women's day, Yoga day, worship of Goddess of learning really exhibits tolerance and harmony among students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitization of students and employees to the constitutional obligations is marshalled through curriculum as well as extra-curricular activities. The Constitution Day is celebrated on 26th November every year. The programme initiates with Preamble reading of the constitution followed by presentation of research person for sensitization of students obligation towards the constitutional values, rights, duties and responsibilities as citizens.

BLOOD DONATION

Every year institute organizes blood donation camp in collaboration with District Blood Bank. Youth Red Cross unit leads the students for propaganda as well as donation of blood to save valuable life.

ROAD SAFETY RALLY

The NSS volunteers observed road safety week every year from 15th to 21st May to make the riders aware of rules of the road and tips for safe driving.

CLEANLINESS/PLANTATION DRIVE

Students regularly participate in the cleaning activities normally and also special occasion such as Gandhi Jayanti, annual day, day before seminar, visit of Laurates are also encouraged to participate in the plantation programme.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates National and International Days with a great enthusiasm, zeal and pride every year. Celebration of cultural and constitutional festivals is an integral part of institutional co-curricular activities. Both Independence and Republic day are celebrated unbreakably in which staff members and students share their thoughts about importance of this day. National progress and pay tribute to states man and sacrifices. In their debates students get knowledge about the great personalities political, social, cultural and scientific events. International Women day on 8th March and International Yoga day on 21st June are observed with the programme of it's intellectual deliberation. Teachers day is also celebrated on 5th September to celebrate the birth anniversary of Dr. Sarvepalli Radhakrishnan, a model of teacher, statesman. The college foundation day is observed on 18th July to review it's progress and failure in national service.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

PRACTICE - I Feather Gallery

The Gallery' is a students' collection in Zoology to show difference of species.

Objective of the Practice

To study the construction of birds feather according to its species.

The context

The practice is to study the size, colour, form, structure, order of bird's feather helping them to run, fly or float.

The Practice

The feather is a special organ of birds helping for movement, lifting up, helps it to moving forward, backward, upward or downward. The feather of water bird is so oily that it protects them from freezing or catching water, protect from weather, wind and winter.

Evidence of Success

Zoology is science of life and ecology. The students deposit feathers of different birds in departmental gallery. Initials, they have collected more than 42 types of feather. The practice motivates to work together and compare size, colour, shape and look of each bird.

Problem encountered and resource required

Students hesitate to collect feathers from dead birds

The birds living in specific place, regional, national or foreign origin are rare

To collect feather from rare birds need effort, money, travel, preservation and purification

Feather Gallery stimulates the student's mind for studying the nature of birds.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Gopalpur College, a premier institution caters the Upper Graduation level educational need of the poor backward class children of the costal belt for 45 years of service to the locality and produced galaxy of successful graduates already placed in different power and positions.

The college focuses on active participation and all round

development of students in cultural show, sports, culture, social service, awareness programme, leadership, celebration and outward activities and established themselves with institutional recognition of high repute.

To adopt NEP-2020 institution prepares for practical and experiential learning, study tour, spot visit, industries, farm and places of social and cultural heritage. To excel them for self-engagement.

The intake capacity and performance rate of students is very impressive. The continuous and constant internal assessment and Feedback system help to promote values in education.

The distinctiveness of the institution is summarized as

- The only progressive higher educational institution in the block.
- The majority of girl student's population.
- Institution supported a revolution in education, politics, business, earning, urbanity, cultural values and awareness.
- A full- fledged institution catering the educational need of poor, backward and costal mass.
- Student's friendly campus, welfare and attitude promotional teaching by support services.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curriculum delivery to students is well planned and properly documented in different disciplines and departments of Gopalpur College, Gopalpur, Balasore in the District of Balasore, Odisha. The faculties are allotted specific portions of courses and they plan how to deliver the lessons to students. They maintained lesson plan records, Progress of lesson delivery and prepare lesson notes in their Register as to time scheme notified in Academic Calendar. The affiliated University State Government's of Higher Education Department as well as University Grants Commission supply tips and guideline for preparing Academic Calendar of the college. The teachers use smart class, teaching aids, non-verbal aids to make their lessons lively and interesting to students. The students are made aware of their courses, examination schedule, pattern of questions and projects etc. in their induction classes. In CBCS courses and semester pattern of Examinations they are guided course coverage and personal preparation. They are encouraged to attend seminars, present papers, joining study tour, project work, visit the places of learning and practical experiments. The inter-related Departments arrange multi-disciplinary seminar, workshop and symposium for the benefit and credit of the students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://gopalpurcollege.in/UGC/1.1.1%20Additional%20Documents.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic Calendar is prepared at outset of every Academic year that both teachers and students are made aware of time scheduled for completion of courses, examination scheduled and publication their result etc. The students are guided to take

notes of their courses clear off unit tests, Internal Examination. They also attended teacher wise and paper wise department assessments and their mistakes are pointed out for modification of their learning quality. Moreover, the departmental scheduled has been provided to students attend remedial as well as doubt clearing classes. The advance courses, reference sources and e-teaching sources are also available to advanced Learners and interested students. The students offering courses of Practical component are to complete related experiments, survey, tests and assessments by themselves under supervision and guidance of teacher and laboratory technicians called Demonstrators. The final year students prepare project work under guidance of senior teachers and present their finding of research before assessors. They are cross examined with questionnaire to test their depth of learning. The students are marshaled with going on study trip, attending seminar, interdisciplinary course, workshop and inter college academic programme.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://www.gopalpurcollege.in/UGC/ACADEMIC%20CALENDER.....2021-22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

15

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

40

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

46

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The traditional courses on stream knowledge and discipline orientation have been change into multi-disciplinary approach. A graduate needs to be responsible, aware, active and sensitive to modern approaches. In order to keep tune to international learning system the Universities have revised their syllabus to include professional Ethics, Gender Issue, Human Values, Co-operation and Co-existence, Environmental knowledge and sustainability. The Under Graduate courses in affiliating Fakir Mohan University have been designed including afore said courses in different Honours level education in Arts, Science, Commerce disciplines. The topics such as Human Right, Duties of Citizen, Social Adjustment, Economic Rights, Democratic previliges, moral support, Guidance and mentoring, Women Rights, Gender Issues, Climate Change, Sustaining Earth, Environment Protection Global Issues, Globalization, Cosmopolitanism, Cross-board issues, leadership quality and corporate laws etc. are adopted in the present day syllabus that boosts super psyche advanced outlook and progressive mind.

Moreover, the Add-on programmes introduced in support of additional knowledge than normal courses mostly concentrates on professional ethics, learning and earning, global awareness, Socialization and traditional values. The best practices adopted in departments as well as in college also improves such learning contents.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

15

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

178

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File
1.4.2 - Feedback process of the Institution may be classified as follows	
File Description	Documents
Upload any additional information	View File
URL for feedback report	http://www.gopalpurcollege.in/UGC/FEEDBACK%20REPORT.pdf
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
256	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC,	

Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

8

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Teachers are the best assessor of student's strength and weakness during the teaching learning programme. They can diagnose the underlying causes of weakness of slow learners and provides remedial measure for their progression and side by side they can also provide special programme for the gifted learner for their enrichment.

Techniques to improve the standard of slow Learners

- Teachers become the mental doctor and read the mind of slow learner.
- They keep patience and grace for identifying causes of weakness.
- They provide remedial measure in groups and personally.
- They provide special attention and care for their improvement.
- They group discussions and co-operative learning.
- They use activities, techniques and practices to eliminate weaknesses or deficiencies of slow learners.
- They give more focus on Audio and Visual Materials.
- They Provide Peer Tutors for Students needing Remediation.

Strategies to improve the standard of Advanced Learners

- Teachers assign Independent projects on the basis of ability level.
- They encourage creativity and original thinking among gifted students.

- They motivate them to explore ways of connecting unrelated issues in creative ways.
- They provide guidance to prepare for higher level of achievement.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
675	29

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

A student-centered approach varies greatly from the traditional teacher-centered instructional model. In a student-centered approach to learning, classrooms move from direct instruction to a more community-driven environment. It supports student empowerment, conversations, critical thinking skills, independence and problem-solving techniques. In student-centered classrooms, the change begins with the teacher. Student-centered learning strategies involve students in the overall planning process, implementation and assessments. The following steps are taken for enhancing skills and experience of the students.

- Student questions, ideas and analysis are highlighted and fostered.
- They are encouraged to prepare seminar papers and present them with the help of guide teachers.
- Students are engaged in various components of a lesson like Field visits and excursions, case studies, group projects and research projects among others.
- Students visit societies and different institutions for

preparing social surveys, projects, and field trips.

- Students sing local traditional songs and explain them.
- Students are encouraged to compose poems and songs.
- Students engage in Participatory discussion about a topic of their interest.
- Students write their ideas for wall magazine and college magazine.
- They participate games, sports symposium, workshop, webinar and literary activities.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

It is the time for the students to learn and master the latest technologies. College uses Information and Communication Technology (ICT) in education to support, enhance and optimize the delivery of education. Most of the faculty use interactive methods for teaching. The major emphasis is on classroom interaction in terms of research paper presentations, seminars, debates, group discussions, assignments, quiz/tests/viva and laboratory work. Teachers use various ICT tools for conducting workshops, conduct tests and for lecture delivery. Recording of video lectures is made available to students for long term Learning and future use. Students are counseled with the help of Zoom or Google meet applications. Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors. They are also equipped by digital library, online search engines and websites to prepare effective presentations. Other important activities such as Project presentation, Debates, Group discussions, Mentoring, PTA meet also conducted online through Google meet or Zoom platforms for quality teaching learning process.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

29

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

43

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

347

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment is done in a transparent way. Our college provides information to all students for internal assessment of examination during orientation programme at the time of first semester. Every faculty member prepares lesson plan and discusses with student in first lecture of each subject. On the basis of Academic Calendar, Dates for the internal Examinations are notified by the Exam cell of College at least one week in advance. Internal Examinations are conducted by the college to evaluate student performance of theory and practical. According to the academic calendar, a student has to appear in 4-unit test and 1-terminal examinations in each subject. According to the academic calendar, a teacher takes unit test, which may be in the form of written test. The marks of unit test are shown in the classrooms and each student is asked about its performance. They observe their test copies. Record of obtained mark is written in register. The test copy of one student is allowed to interchange for observation to other student during

the time of distribution of the answer-sheet in the class rooms. In between unit test and internal test, seminars, group discussions, quizzes etc activities are also conducted.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

An efficient mechanism to deal with examination related grievances has been made by the institution. The college follows strictly the guidelines and rules issued by the university while conducting internal examination. The teacher distributes evaluated answer scripts to students and any clarifications or grievances are addressed by the students. If any discrepancy like mistakes in question paper, mark allocation, correction is noticed by the students, the concerned teacher resolves the discrepancy and the necessary corrections are made. If a student is not satisfied with the marks awarded even after resolved by the teacher then s/he may represent the same to the HOD concerned. All such representations are taken positively and are reassessed by another teacher if necessary. Parents are informed about their ward's performance through SMS. Students are counseled by the faculty mentor and remedial classes are conducted for students who have failed in the examinations. Retest for the Internal Assessment are conducted for Students who remain absent for internal exams due to genuine reason.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The following mechanism is followed by the institution to communicate the students performance and learning outcomes to the teachers and students.

- Copy of the Syllabi is available in the department for reference for students and Faculty.
- Course outcomes and programme outcomes are described to the first year students at the commencement of the programme.
- Learning Outcomes of the Programs and Courses are discussed with students at the end of each topic of the study by the faculty.
- Learning Outcomes of the Programs and Courses are observed and measured periodically.
- The Students are provided scheme, Academic calendar and counseling for attainment of Course outcomes and programme outcomes towards end of each semester.
- Soft Copy of Curriculum and Learning Outcomes of Programmes and Courses are provided to the respective departments.
- The importance of the learning outcomes is communicated to the teachers in every Staff / IQAC Meeting.

The students are also communicated about the Programme outcomes, Programme Specific Outcomes and Course outcomes through Tutorial Meetings.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Department has been following University and UGC guidelines to enhance revision and implement the course curriculum. The courses are providing theoretical and practical knowledge to the students. The course outcomes are measured through completion of syllabus, continuous evaluation, setting up of question paper, evaluation and result. The Heads of the Department and the teachers strive to complete the courses in time and in some cases extra classes are conducted for the low achiever students. The 75 percent of compulsory attendance to qualify for writing the examination of the courses is adhered to ensure students participation in the class. The continuous

evaluation is done through tests, written assignments, presentation of papers, field work and so on. The end semester examination of every course is based on written examination of three hours.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

149

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://gopalpurcollege.in/UGC/2.7.1%20SSS%20SURVEY.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

15

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

1

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The NSS programme aims to instilling the idea of socialwelfarein students, and to provide service to society without bias. NSS volunteers work to ensure that everyone who is needy gets help to enhance theirstandard of livingand lead a life of dignity. Now-a-days Society is such that education cannot be confined to class room but it needs to be expanded beyond the class rooms. Word, work and attitude develop patriotism & holistic feeling and attitude towards society.

N.S.S. Programmes :

The NSS unit of this college observes of NSS Day with 85

students. International Yoga Day observed with 80 participants, Worlds AIDs Day with 75 students, Human Rights Day, International Women's Day, Notional Youth Day, Winter Special Camp, Campus Cleaning Programme, Vana Matsava, Mass Plantation, Voter Awareness Prograame etc are observed.

Youth Red Cross Activities :

International Yoga Day & Worlds AIDs Day, National Youth Day, World No Tobacco Day was celebrated.

Swachhata Camps :

The N.S.S. Unit Organized Swachhata Pakhwada and beautification of College Campus along with Swachha Bharat Abhiyan of the Local N.G.O. with whom college had MOU.

File Description	Documents
Paste link for additional information	http://www.gopalpurcollege.in/UGC/Extension%20Activities-2021-22.docx
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with

industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

16

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year
3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

921

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration
3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The existing physical infrastructure of the institution plays a vital role in the seamless functioning of the academic and administrative activities from 10.0 A.M. to 5.00 P.M. The college has a campus of 13.6 acres in which there is a huge tank. This tank is used as a natural laboratory for the Add-on Programme on pisciculture, for rain water harvesting and for water sports activities such as swimming and all. The institution has developed lush green woodland in one side, an orchard in another side of the tank. The college possesses one Ornamental Garden, one Medicinal Plant Garden, one front Garden, other green patches.

The college possess as many as 5 general classrooms, sixteen departmental classrooms, six laboratories, dark room SAMS Laboratories, incubation centre, computer laboratory, Network Resource Centre-cum-Language Laboratory one each, two Smart Classrooms, NSS, YRC office, different students supporting sections, a women's Hostel. A Meeting Hall of Internal Quality Assurance Cell An Auditorium, outer pandal, Student Common Room, Gymnasium, Staff Recreation Room, a strong room for question papers, College Canteen,.

The Central Library (partially automated) with reading room and digital book searching function from 10:00A.M. to 5:00 P.M. The library has 10294 text books and 4196 reference books.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has its own playground inside the campus measuring 110 metres. Length and 55 meters width. It accommodates football field, cricket pitch , volley ball court , kabadi, khokho and tracks for athletic events. Annual Athletic Meet is conducted and the students both boy and girls athletes take part in track and field events, summing race in college tank. The student aspirants of Defence Services and Police Force practice physical exercise on the college playground in the morning and afternoon. There exists Basket Ball court in the campus. Yoga classes are conducted with the help of the Prashikshyaks of Vivekananda Yogakendra

The college gives priority to physical education, sports culture, innovation and creativity among the learners. So, it conducts a wide variety of fun fair, athletic meet, cultural competitions and tournaments. The college provides scope to students participating in physical education, innovative practices, creative writing, acting, anchoring, painting and story writing etc. They participate in Quiz Competition, debate, discussion, song, dance and drama. The winners and successful participants are amply awarded. The college possesses auditorium and outer stage for the show of cultural

events.

But this year due to COVID-19, no activity has been done.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

19

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

10

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

81.76623

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library of the college caters the need of its entire student population, teaching and non-teaching staff. The Central Library is of the size 120 feet length and 25 feet breadth and it contains 10294 number text books and 4196 number of reference books. Moreover, the library possesses 12number of journals and 62 of periodicals. A digital library also works in the Central Library with 1910 downloaded free e-books and 235 e- journals. The library possesses some rare books like Encyclopaedia of Britannica (32 volumes) 'Purnachandra Bhasakosa' (from Vol-1 to 5), Science Dictionary, Sanskrit Dictionary , Thesaurus and Legal Dictionary . The Staff Publication section and New Arrival section are displayed for boosting interest in publication and reading the latest editions. The Central Library of the college is partially automated. Library Edmin Software 2.0 version has been operating from 2018-19 academic session.

The students are cautioned not to mishandle the books and to return the same within the due dates. They take reprographic copies at nominal cost. The students are also issued Catalogue of books question banks and University Model Questions for their reference.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for

C. Any 2 of the above

the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.53142

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

21

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college procured total 37 computers and 1 laptop, scanner, printers, Barcode Detector to use in classrooms, laboratories, Computer Lab., smart classes, auditorium, office, Network Resource Centre-cum-Language Laboratory, other support services and Biometrics attendance. Science departments are given computers. Two Smart class are available for online teaching.

As there is no provision to recruit an IT Teacher at present , the college has made MOU with NICET and Lakshya Academic, Gopalpur to provide computer education to the interested students of the college in Diploma in Computer Application (DCA) , Post Graduate Diploma in Computer Application (PGDCA) at a negotiable rate of course fee.

Online Admission and Examination through SAMS is made. The employee's database named Personal Information Management System (PIMS) and Human Resource Management System (HRMS) is maintained to keep up records of employees of the college and maintenance of Personal Appraisal Report (PAR). Salary and pension is paid through HRMS. The college submits updated data in the All India Survey of Higher Education (AISHE) reports. Moreover, the college website <http://www.gopalpurcollege.in> provides all information about opportunities available to the public and learners of the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

43

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

61.06127

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Science Block , Humanities Block , General Block , Student Welfare Block -cum-Central Office remain open and function working hour from 10 A.M. to 5 P.M. as per norm, time table or office schedule. Every practical class continues for three consecutive periods. The proctorial classes for a group of maximum 24 students are arranged to counsel the students about their academic and personal difficulties with regular Unit Test and Mid-term Test. The college has signed Annual Maintenance Contact (AMC) with ST web solution, and Mama Computers, Padhuapada, Balasore for computer maintenance such as loading of anti-virus, cartridge filling and repairing computers.

The teacher takes utmost care to complete their lesson work. They prepare lesson plan at the beginning of academic sessions

consulting Academic Calendar. The Central library opens at 10A.M. and Closes at 5P.M. to cater the needs of stakeholders. The sports complex of the college consists of Gymnasium, College Playground and so on that issue Game materials by depositing their identity cards and signing issue register and are punishable for mishandle. The college Canteen provides food at nominal cost. The ladies hostel caters the need of distant girls student.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

396

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

6

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	C. 2 of the above
File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student	B. Any 3 of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

25

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Gopalpur College, Gopalpur, Balasore facilitates the students in various angles such as participation in Seminars, Workshops, Voluntary works and other Co-curricular activities. The college ensure student's achievements by giving them opportunities to take part in Seminars, Papers presentation, Quiz contest, Debate Competition, Essay Competition, acting, dance, drawing painting, anchoring and provide them a platform for exposing their inborn talents. The YRC and NSS wings organize regular health check up programme and blood donation camps as a mark of Social Service. The student volunteer of NSS and YRC take a lead role in these camps. Besides these co-curricular activities, the students of Eco-Club and Sabuja Bahini help in plantation and Green Audit programme. In swachhata camps, the students participate in cleanliness works for awareness programme the student volunteers lead the rally Road show and parades.

The students representation o the Editorial Board of college Magazine put forth his views before the Editorial Board. As per statutory provisions, the student securing highest marks in 4th Semester Examination in nominated as student's representative to IQAC. The Secretaries of students' Common Rooms regularly review the hygienic and healthy conditions of toilets and recreation rooms.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Gopalpur College, Gopalpur, Balasore has a registered Alumni / Alumna Association since 2006 vide F.M. University Letter No. 3063 (60) dated 24.09.2003 and 3627 (66) dated: 11.11.2003, the General Body meeting of this association was first convened on Dt: 15.10.2006, the election was held for the post of the office bearers of Executive Council of the Association. As per resputation adopted, the Alumni Association was registered.

Every Alumni of the Association has been contributing both Physically and Financially to the mother Institution. The Alumni Association has been continuing to aid and assist the mother institution in academic, administration, cultural and financial matters.

The regular meetings of the Executive Council of the Association were done with President, Vice-President, Secretary, Joint Secretary, Treasurer, Executive Members as well as Advisory Body of the Association. At present eighty members of the college staffs belong to our alumni who play significant role in college development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	D. 1 Lakhs - 3Lakhs
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File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

The vision of the college is well-settled in terms of academic pursuit and all round development the model incepted. It ensures to provide qualitative higher education to the children of backward class living in this coastal belt and to care for scientific approach to learning concepts and research. It plans to cater the needs students of socio, economic, political and cultural diversities to provide value-based quality education, power of exposure by improving their potency, context and communication skills through interaction, participation and quality education.

Mission:

The mission of the college is carried on to promote learning skills of students by facilitating them with quality teaching, self-study , library reading, search for knowledge, interaction, scientific experiment and data analysis. Moreover, the college employs and invites talents, experts and professionals for dissemination of knowledge and experience it mobilize the learners to the practical field for observation , realization and conceptualize innovative ideas.

The representatives of the teaching staff in the Governing Body, Staff Council, Academic Council, the statutory bodies as well as various cells and committees c and Principal as its Ex-Officio Secretary ventilate the causes of utilities and functions of the college to them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The day to day affairs and administration of the college is managed of decentralization, participative management and democratic system. The Principal acts as executive head and the approving authority of all proposals initiated by various sections and departments. Before, before the same is placed for his approval, it is initiated, Checked examined and modified by the concerned officials to make the decision flaw-free. The Admission, Examination, Accounts, Bill, Scholarship , Establishment , UGC , Sports , Cultural and Extension Work segments or any section initiate step for decision in form of an official note which is examined by the sectional officers and Head Clerk who verify the same and endorse the official process along with findings rectification and remark.

As the Principal is the final authority to execute the orders he modifies the list of annual assignment and distribution of charges to the teaching and non-teaching staff to carry on various administrative, academic, financial , co-curricular, and establishment works of the college. In order to expedite the academic, administrative and accounts matters effectively, the assignment of the duties to Academic Bursar, Administrative Bursar and Accounts Bursar is given to senior most Teaching staff to assist the Principal in regular administration.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The output of an establishment depends on strategic plan and effective deployment of its human resource. The charges of

different assignments are given to each individual employee as to their proficiencies and attitude. In academic, administrative, curricular, extra-curricular, support services, extensive activities, committees, cells, sections and representation excluding their normal teaching and official works. Their deployment in various sectional and extra-mural activities is also supervised and reviewed by the Governing Body, the Regional Director and the Principal of the college.

One instance of effective employment of its workers is supervision team. Such team is formed by the Principal from among young experienced employees to supervise various activities conducted by the supporting agencies. They are given free entry to see proper working of programs, construction work, extension activities, seminar, and workshop, sitting arrangement, cultural show, competition training and awareness program. They are to maintain discipline, solve dissension and avoid evil attitude and cement unity, integrity and sincerity of the workers on duty. They also provide aid and advise to the principal for proper planning and framing rules. The supervision team is an innovative idea to marshal the work assignment.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Gopalpur College is governed by the rules framed by the State Government. Its internal administration and governance is carried on a pyramidal structure.

At the apex, Higher Education Department headed by its Principal Secretary and sub-ordinate officers works as supreme tribune to administrative , academic , financial and allied functions of the institution. Government resolutions, guidelines, directives, orders for academic, management of students, scholarships, , academic calender , modalities , approval of appointments, release of salary , verification of

records , training programe, , award, posting and placement etc. are execute.

Governing Body

The approved Governing Body represents various sections of the society and makes policy to maintain finance, college land and property, recruitment, punishment, sanction of leave and, developmental work. They also look into the suggestions of cells, committees, feedbacks and take steps the on genuine cases.

Principal

The Principal is the Ex-Officio Secretary of the Governing Body and Executive Head of the Institution. All functions are executed under his direction and supervision. For all sectional works, the senior most teaching members act as Administrative Bursar, Account Bursar and Academic Bursar, to assist the principal in regular administration, assignments sometimes on aid advice of various cells, committees and staff council.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The teaching and non-teaching staff are the intellectual asset and real workers of the college for whom all faculties like recreation rooms, toilet, drinking water and accommodation facilities, 15 days casual leave, 13 days earned leave and 20 days medical leave as per Government guidelines. They are also granted maternity, paternity leave, extraordinary. and quarantine leave are also granted to them. The regular employees of the college are allowed to annual increment of salary and Dearness Allowances as admissible time to time. They also get benefit of promotion and placement to next senior grade as per rules. They are covered off the Provident Fund, Group Insurance and Pensional benefit. Their claim for sanction of Bank Loan is recommended for house building, children's study, daughters marriage or other personal benefits..

Moreover are Faculty Development Programs are facilitate to attend workshop , seminar and symposium as participants or Resource Persons, to attend Refresher Course , Summer Course , Orientation Programme , Course Work , Short term Teaching Promotional Programmes.. To give incentive for dedication to teaching work` The Best Teacher Award 'has been incepted in the college since 2019.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/

workshops and towards membership fee of professional bodies during the year**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz.,**

Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal System is an annual self-assessment procedure to review employee's working effectiveness to reveal employee's character role and submit the employee's appreciation of achievement, performance rate, significant work, type of service rendered to the institution, on goodwill and pleasure of authorities. The regular employees belonging to class-1, class-11, and class-111 posts submit PerformanceAppraisal Report (PAR) for assessment acceptance at higher authorities. The same report is submitted on Human Resource Management System (HRMS) portal managed by the Government to capitulate the entries of the annual performance particulars of both in numerical data and appreciation write-sheet. The statement shows coverage of courses and lesson work allotted to individual teacher, different curricular and extra-curricular responsibilities taken by him/her, research and publication, attendance on professional development programmes such as Workshop, Seminar, Refresher Course, and Orientation Programs etc. during the academic year. The performance Appraisal also covers the role of the employees towards the stakeholders, code of conduct at the place of work and their dealings with superior and sub-ordinate employees to be accepted by reporting and accepting authorities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Transparency in management of public funds is a primary responsibility for regular internal and external audits are done by the Audit Committee constituted by the Principal internally and the Chartered Firm Local Fund Audit, Balasore externally for the financial year 2021-22. All expenditure is made according to Budget provision approved by the President of Governing Body. The Internal Audit is done before the External Auditors resume their work. The audit of Financial implication is done on verification of approval sheets, Resolution, mode of transaction, stock verification, Cash Books entries.

The highlight of such Audit is given below :

Year

Budget allocated for infrastructure augmentation

Expenditure for infrastructure augmentation

Total expenditure excluding Salary

Expenditure on maintenace of academic facilities (excluding salary for human resources)

Date of Audit

2021-22

6269081.67

6106127

8176623

2070496

17.04.2022 to 22.04.2022

The External Audit has been done by the Chartered Firm under direct supervision of District Local Fund Audit Office.

Financial Year

External Agency

Total Income

Total Expenditure

Date of Audit

2021-22

JTA & ASSOCIATES 327008E - Lead Auditor

43830726.39

39626817.48

28.10.2022 to 29.11.2022

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Finance is the backbone of institutional development; So, handled with proper care and planning. The funds of the college are generated from student's collection, land rent, donation and Government aid. Every income and expenditure is acknowledged with receipt voucher and money receipt. Expenditure is properly verified by the Accounts Bursar, Administrative Bursar and approved by the Principal. The payment is made through NEFT or Money transfer mode through Bank. All collections from students and doners are maintained in Daily Collection Register.

The Budget committee prepares Annual Budget taking priority of expenditure item wise and the proposed Budget is discussed in the Staff Council and put before the Governing Body for discussion and approval.

The funds sanctioned from the Government for infrastructure augmentation, laboratory improvement, and purchase of books etc. are utilized by quotation call. The emphasis is given on durability, Quality and technical up gradation file buying things.

The college gives more emphasis on optimal utilisation of funds for academic growth. The purchase of library books, study material, furnishing ICT Classes , incubation, innovation and organization of departmental seminars are given priority. In case of big sum expenditure the approval of the President of the Governing Body is accorded. The management of finance of the college is done carefully in a competent manner to maintain transparency, honesty and credibility of all.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The quality maintenance and upgradation in administrative and academic gadgets are the basic requirement for the growth of the institution plays a key role in this respect. It inculcates new spirits and culture among the students and set up institutional values. Two of its practices are narrated here.

PRACTICE-1

The IQAC of this college has been reconstituted after the second cycle of accreditation as per NAAC guideline and function with new members. It has chalked-out a plan for its tenure/term for academic flourishment. It resolves to increase seats of continuing programs and open new subjects including self-financing vocational, professional, postgraduation courses. The steps for the same have already started and the college got the permission to increase seats in all continuing honours subjects excluding hindi and Sanskrit. However, new honours subject is in Mathematics and self-financing courses in B.Sc (Computer Science) has been introduced.

PRACTICE II

In view of introduction of NEP-2020, the IQAC focused on multi-disciplinary and inter-disciplinary approach in courses. Moreover, the MoUs are signed with the other institutions, professionals and farms to facilitate practical, experimental learning student and staff exchange.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC has determined quality parameter and benchmarks in academic and administrative aspects. So far as the initiatives of IQAC as post-accreditation initiatives concerned the teaching and learning process has been plan to improve. A three year plan has been formulated to give chance to all teachers undergoing faculties development courses. The college will focus on conducting seminar, webinar, workshop, conference and short-term courses for development of soft skills in teaching-learning methodology and pedagogic structure.

Another initiative taken by IQAC is continuous internal assessment of students' learning. A plan has been formulated to keep eye on students' acquisition learning values. The steps for constant and continuous departmental assessment has been intimated to all concerned for recorded output that course outcomes can be assessed and reviewed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has adhered to the guideline of gender equity by giving equal opportunity and treatment to both boys and girl students. The college is committed to promoting the idea of gender sensitization among the students. Through students Women Empowerment Cell an Anti-ragging cell and conducting workshops, seminars and poster exhibitions etc. The institution has also organized 'Self-defense training' for the girls students and take steps on the issues.

SAFETY AND SECURITY

- Strict implementation of Anti-Ragging measures and keeping the campus ragging free.
- Awareness campaigns on women safety and gender sensitivity through rallies and camps by NSS.
- Separate hostels are provided for girls with appropriate security arrangements.
- Security guards deployed at main gate to check entry of outsider.
- Anti-ragging undertaking at entry level of students.

COUNSELING

- Teacher mentors counsels the students regarding their psychological issues and suggest steps for solution.
- Councilors invited to address the students on gender

problems.

COMMON ROOMS:

1. The college provides separate common rooms for boys and girls and also periodicals on the gender issues.
2. College canteen provide separate space for girls to avoid inconvenience during working hours.

File Description	Documents
Annual gender sensitization action plan	http://www.gopalpurcollege.in/UGC/Annual%20Gender%20Sensitization%20Action%20Plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://www.gopalpurcollege.in/UGC/Annual%20Gender%20Sensitization%20Action%20Plan.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college facilitates several techniques for the management of degradable and non-degradable waste. The primary focus is given to reduce, reuse and recycle the waste. The college management prohibits to use unhygienic products and containers. The college has dustbins to segregate the different waste like solid, biomedical, etc. Every day the waste is collected in

bins and disposed to a place where it can be converted into manure.

Dustbins have are different places for solid waste management. The recycling of all these components is done at minimum cost and labour with adaptation of suitable techniques.

The waste materials such as plastic disposables, liquid waste and other things are again segregated and kept in storage then transported and finally sent for the treatment of the disposal.

For the personal protection, advice is given to use masks, eye covers, gloves and boots while handling the waste.

The college has signed MOU with Swatch Bharat Mission local unit and organized cleaning camps. Under this banner the utility of recycling the solid and biomedical waste has been elaborated. The NSS volunteers have also organized awareness programme for proper disposal of the waste in their adopted village called Bajipur.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

<p>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</p> <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. Landscaping with trees and plants 	<p>C. Any 2 of the above</p>										
<table border="1"> <thead> <tr> <th data-bbox="92 566 531 629">File Description</th> <th data-bbox="539 566 1396 629">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="92 640 531 734">Geo tagged photos / videos of the facilities</td> <td data-bbox="539 640 1396 734" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="92 745 531 801">Any other relevant documents</td> <td data-bbox="539 745 1396 801" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Geo tagged photos / videos of the facilities	View File	Any other relevant documents	View File					
File Description	Documents										
Geo tagged photos / videos of the facilities	View File										
Any other relevant documents	View File										
<p>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</p>											
<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	<p>C. Any 2 of the above</p>										
<table border="1"> <thead> <tr> <th data-bbox="92 1256 531 1319">File Description</th> <th data-bbox="539 1256 1396 1319">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="92 1330 531 1462">Reports on environment and energy audits submitted by the auditing agency</td> <td data-bbox="539 1330 1396 1462" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="92 1473 531 1565">Certification by the auditing agency</td> <td data-bbox="539 1473 1396 1565" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="92 1576 531 1668">Certificates of the awards received</td> <td data-bbox="539 1576 1396 1668" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="92 1680 531 1738">Any other relevant information</td> <td data-bbox="539 1680 1396 1738" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	View File	Certification by the auditing agency	No File Uploaded	Certificates of the awards received	View File	Any other relevant information	No File Uploaded	
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Certification by the auditing agency	No File Uploaded										
Certificates of the awards received	View File										
Any other relevant information	No File Uploaded										
<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for</p>	<p>B. Any 3 of the above</p>										

persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college has taken efforts for providing an inclusive environment. The college organizes and conducts several activities to build up a healthy environment for ethical, cultural, and spiritual values among the students and staff. The college believes in equality of all cultures and traditions. It is evident that students belonging to different castes, religions, regions are studying without any discrimination. Though our institution has diverse socio-cultural background and different linguistic, we do not have any disparity towards cultural, regional, linguistic, communal socio economic diversities, has been recorded so far. The college maintains tolerance, friendliness, harmony and parity among all the reason. The departments observes the welcome ceremony and address the new entrants and to convoke the pass outs.

The joint celebration of the cultural and regional festivals such as New-year's day, teacher's day, Women's day, Yoga day, worship of Goddess of learning really exhibits tolerance and harmony among students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitization of students and employees to the constitutional obligations is marshalled through curriculum as well as extra-curricular activities. The Constitution Day is celebrated on 26th November every year. The programme initiates with Preamble reading of the constitution followed by presentation of research person for sensitization of students obligation towards the constitutional values, rights, duties and responsibilities as citizens.

BLOOD DONATION

Every year institute organizes blood donation camp in collaboration with District Blood Bank. Youth Red Cross unit leads the students for propaganda as well as donation of blood to save valuable life.

ROAD SAFETY RALLY

The NSS volunteers observed road safety week every year from 15th to 21st May to make the ridders aware of rules of the road and tips for safe driving.

CLEANLINESS/PLANTATION DRIVE

Students regularly participate in the cleaning activities normally and also special occasion such as Gandhi Jayanti, annual day, day before seminar, visit of Laurates are also encouraged to participate in the plantation programme.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates National and International Days with a great enthusiasm, zeal and pride every year. Celebration of cultural and constitutional festivals is an integral part of institutional co-curricular activities. Both Independence and Republic day are celebrated unbreakably in which staff members and students share their thoughts about importance of this day. National progress and pay tribute to states man and sacrifices. In their debates students get knowledge about the great personalities political, social, cultural and scientific

events. International Women day on 8th March and International Yoga day on 21st June are observed with the programme of it's intellectual deliberation. Teachers day is also celebrated on 5th September to celebrate the birth anniversary of Dr. Sarvepalli Radhakrishnan, a model of teacher, statesman. The college foundation day is observed on 18th July to review it's progress and failure in national service.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

PRACTICE - I Feather Gallery

The Gallery' is a students' collection in Zoology to show difference of species.

Objective of the Practice

To study the construction of birds feather according to its species.

The context

The practice is to study the size, colour, form, structure, order of bird's feather helping them to run, fly or float.

The Practice

The feather is a special organ of birds helping for movement, lifting up, helps it to moving forward, backward, upward or downward. The feather of water bird is so oily that it protects them from freezing or catching water, protect from weather, wind and winter.

Evidence of Success

Zoology is science of life and ecology. The students deposit feathers of different birds in departmental gallery. Initially, they have collected more than 42 types of feather. The practice motivates to work together and compare size, colour, shape and look of each bird.

Problem encountered and resource required

Students hesitate to collect feathers from dead birds

The birds living in specific place, regional, national or foreign origin are rare

To collect feather from rare birds need effort, money, travel, preservation and purification

Feather Gallery stimulates the student's mind for studying the nature of birds.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Gopalpur College, a premier institution caters the Upper Graduation level educational need of the poor backward class children of the costal belt for 45 years of service to the locality and produced galaxy of successful graduates already placed in different power and positions.

The college focuses on active participation and all round development of students in cultural show, sports, culture, social service, awareness programme, leadership, celebration and outward activities and established themselves with institutional recognition of high repute.

To adopt NEP-2020 institution prepares for practical and experiential learning, study tour, spot visit, industries, farm and places of social and cultural heritage. To excel them for

self-engagement.

The intake capacity and performance rate of students is very impressive. The continuous and constant internal assessment and Feedback system help to promote values in education.

The distinctiveness of the institution is summarized as

- The only progressive higher educational institution in the block.
- The majority of girl student's population.
- Institution supported a revolution in education, politics, business, earning, urbanity, cultural values and awareness.
- A full- fledged institution catering the educational need of poor, backward and costal mass.
- Student's friendly campus, welfare and attitude promotional teaching by support services.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. The institution plans for opening of P.G courses.
2. It designs to open self-financing course.
3. It besides to try for increasing intake capacity of continuing programmes.
4. It will support to separate the degree level institution bifurcated from higher secondary wing.
5. It wants to have a well functioning, vibrant and progressive Internal Quality Assurance Cell (IQSC).
6. It wants to adopt more add-on and certificate programmes.
7. It will promote industry-academic links through MOUs and collaboration.
8. It will try to make the academic growth interdisciplinary and multi-disciplinary approach.
9. It will focus on faculty development programme and teacher education.
10. It will make the campus free from ragging, student's atrocity and ill-will by continuous counselling and arranging student's programmes.
11. It will invite academicians and experts to the campus to

address the stakeholders on sticking and burning issues.

12. It will try to improve its linkage with universities, colleges and higher institutes.
13. It will involve local gentry, intellectual and alumni for solving problems and promotion in educational standard.